



**COLLEGE OF ACCOUNTANCY AND FINANCE**  
**Study Program “Accountancy and Finance”**  
**Description of the study course**

<b>Title of the study course</b>	
<i>Latvian</i>	<b>Civilā un vides aizsardzība</b>
<i>English</i>	<b>Civil and Environmental Protection</b>
<b>Part of the program</b>	General education study courses
<b>ECTS</b>	3
<b>Study course summary:</b> During the study discipline, students are made aware of existing civil protection legislation, potential threats and disasters, and existing civil protection services. Within the framework of the study programme, the basics of fire safety and basic principles of first aid are taught.	
<b>The aim of the course:</b> To acquaint students with potential threats and disasters, actions to be taken in the event of various disasters, fire safety regulations, and applicable legislation. To give an idea of the roles and responsibilities of different organizations in different threats.	
<b>Objectives of the course:</b> <ul style="list-style-type: none"> <li>• Explain with applicable laws and regulations in the fields of civil protection and fire safety</li> <li>• Provide detailed information on potential threats, disasters and their impact</li> <li>• Explain possible disasters, their course and consequences</li> <li>• Introduce the objectives and tasks of the specialist services in the field</li> <li>• To provide knowledge of the principles of first aid</li> </ul>	
<b>Study course mastering results:</b>	
<b>Knowledge about:</b> <ul style="list-style-type: none"> <li>• The rights and obligations of natural and legal persons in the field of civil protection, wherever possible</li> <li>• Possible disasters, their possible consequences</li> <li>• High-risk objects</li> <li>• PPE funds in the event of various disasters</li> <li>• Existing special legal regimes</li> <li>• Basic principles of fire safety and evacuation</li> <li>• Basic principles of first aid</li> </ul>	
<b>Skills:</b> <ul style="list-style-type: none"> <li>• Apply the acquired knowledge on the role of the state, local governments and other organizations, and responsibilities for planning and implementing potential disaster management measures, measures to deal with various threats;</li> <li>• Able to assess environmental risks for the presence of a relevant hazardous substance in the work environment;</li> <li>• Able to calculate the natural resources tax;</li> <li>• Providing first aid in life - critical situations (eg serious bleeding) suspension, resuscitation measures), and calling for help.</li> </ul>	
<b>Competence:</b> <ul style="list-style-type: none"> <li>• Able to independently obtain, select and evaluate information on actual and potential disasters in different countries;</li> <li>• Ability to assess the importance of issues, make decisions and, where necessary, act responsibly, applying both existing laws and ethics and right principles of behaviour in dangerous situations;</li> <li>• Able to carry out research in the field of civil protection and environmental protection, interpret and analyse their results.</li> </ul>	
<b>Study course content:</b>	

•	Organization of the civil protection system. Elements of the civil protection system. Planning of civil protection activities.
•	Authorities involved in civil protection. Their role, functions and basic principles of their work. Basic principles of risk assessment.
•	Environmental protection: legal framework, principles, management and information system. Cost-effective use of natural resources. Requirements and benefits of the Natural Resources Tax Law. Climate and environmental protection programs.
•	Possible threats and disasters. Foresight, management and implementation of measures. Objects of increased danger. Use of personal protective equipment in the event of a disaster.
•	Classification of hazardous substances, requirements for their storage and transport.
•	Citizens' rights and obligations. Liability of the Company for Violations. Tasks, rights and obligations of legal and natural persons in the field of civil and environmental protection. Information procedure of the population.
•	Basics of fire safety.
•	Basic principles of first aid. Basic Principles for Asking and Providing International Assistance.
•	Existing risks in the workplace and work environment. Occupational diseases may be promoted and their prevention promoted. Ergonomics concept, tasks.
•	Impact of human activities on environmental processes. Problem solving opportunities.

**Requirements for obtaining credit points (course assessment structure):**

<b>Assessment form:</b>	<b>Number:</b>	<b>Proportion:</b>
Attendance and active participation in all classes	4	10%
Timely completion of written assignments individual group work on the analysis of the situation of various companies, practical calculation of natural resource taxes.	2	50%
Differentiated test	1	40%
<b>Study language:</b> English.		

**Methods used in the acquisition of the study course:** Explanatory illustrative method, practical work, individual work, group work.

**Examination form:** Differentiated test.