



## COLLEGE OF ACCOUNTANCY AND FINANCE

**APPROVED**

*At the Meeting of the Council  
of the College of Accountancy and Finance  
on 11 September 2019, Minutes No. 1-17/02*

### REGULATIONS ON STUDENT SCIENTIFIC RESEARCH ACTIVITIES

*Issued in accordance with  
Law on Higher Education Institutions,  
Law on Scientific Activity, and  
Regulations of the College of Accountancy and Finance*

#### **1. General Provisions**

1.1. According to the Law on Scientific Activity, creative activity, which includes science, research and innovation, is considered to be the scientific research activity at the College of Accountancy and Finance (hereinafter referred to as the College).

1.2. Research is a purposeful activity for the use of facts, theories and laws of nature obtained by scientific methods in the creation or improvement of new products, processes and methods.

1.2. Scientific research is an integral part of the College's activities. Scientific research activities at the College are performed by academic staff and students.

1.4. According to the College regulations, the purpose of scientific research is to conduct research in accordance with the study profile and to promote students' scientific research.

#### **2. Aim and Objectives of Scientific Research Activities**

2.1. The aim of scientific research activities is to promote students' professional growth in parallel with the acquisition of theoretical material of study courses, gaining new knowledge and skills.

2.2. Objectives of scientific research activities:

2.2.1. Improve students' scientific research skills in research methodology, selection of research methods, compilation of theoretical findings of science, performance of practical research, ability to obtain, analyse and interpret research data.

2.2.2. Develop students' ability to express the obtained research results by formulating logical conclusions and proposals.

2.2.3. Promote students' scientific research creativity, thus strengthening the relationship between studies, practice and scientific research activities;

2.2.4. Promote the desire of students to constantly improve and expand their knowledge, promote cooperation between the College and other higher education institutions.

### **3. Content of Scientific Research Activities**

3.1. The content and scope of student research papers is determined by the content of the study programme.

3.2. Types of student scientific research activities:

3.2.1. Study scientific research activities include:

- Research activities within individual study courses;
- Course paper, project;
- Qualification paper.

3.2.2. Participation in scientific conferences with reports.

3.2.3. Publications, articles in conference proceedings, collection of articles.

3.2.4. Professional publications in periodicals, manuals, dictionaries, teaching aids.

### **4. Student Scientific Research Activities at Conferences**

4.1. The aim of the student research conference is to promote the involvement of students in the research process and to identify the best authors of applied research in the field of Economics and Business Sciences.

4.2. The objective of the College student scientific research conference is to promote the professional development of students in parallel with the acquisition of the theoretical material of the study courses, acquiring scientific research skills in the research methodology.

4.3. Full-time and part-time students and graduates of the College and other Latvian and foreign higher education institutions are invited to participate in the conferences with the results of their applied research.

4.4. The agenda of the student research conference is announced by publishing it on the College's website.

4.5. The papers of the College students and graduates for participation in the research conference are recommended and nominated by student research supervisors.

4.6. Each conference participant (author of the report) receives a certificate of participation in the conference.

4.7. The scientific research papers of the College students will be evaluated according to the accepted scientific criteria: topicality of the research, sufficient empirical base, originality of findings and proposals, and novelty. Evaluations of works are reflected in reviews.

4.8. Applied research is characterised by the practical applicability of the obtained results, for example, opening the possibility to improve/enhance certain processes/procedures, to increase, optimise, promote the further development of a product/service, to develop the procedure, internal legislation, guidelines, to find out and gather specialist opinions, etc.

### **5. Student Research Paper Competition**

5.1. Students of all the study programmes of the College with papers on relevant topics may participate in the competition of scientific research papers of the College students.

- 5.2. Scientific research papers accepted for the competition is an independent research of students and correspond to the approved topics of scientific research papers.
- 5.3. The papers that have been completed during the students' study process, as well as specially developed for the competition may be submitted to the competition.
- 5.4. The competition paper has one topic/problem researched and described by one to three authors in Latvian, English or Russian.
- 5.5. The scientific research paper is submitted to the College Competition Committee in printed and/or electronic format within the mentioned deadlines. The requirements for the design of the competition paper are published on the College's website.
- 5.6. Students' research papers will be assessed in accordance with the accepted list of winners of the competition and awards will be approved by order of the Director of the College.
- 5.7. Students' scientific research papers are not returned after the end of the competition. The best papers are published in the Collection of Student Research Papers.
- 5.8. The purpose of the Collection of Student Research Papers is the exchange of current professional information, activation of students' research activities and improvement of graduates' competence.

## **6. Financial Support for Scientific Research Activities**

- 6.1. The maximum amount of funding available annually for measures to support the quality of student scientific research activities is up to 100.00 EUR (one hundred euros 00 cents) per year per student.
- 6.2. Funding for the student scientific research activities may be used:
- 6.2.1. To cover the costs of a student's official trip, including participation fees in scientific conferences and seminars, if the student participates with a report in a scientific conference and seminar in Latvia or abroad;
  - 6.2.2. To cover the costs of publishing a scientific paper.
- 6.3. The winners of the student research paper competition are awarded a one-time prize:
- To the first place winner - 120.00 EUR;
  - To the second place winner - 75.00 EUR;
  - To the third place winner - 50.00 EUR.